

ALUMNI ASSOCIATION NETWORK

INSTITUTIONAL MEMEBERSHIP

APPLICATION

Institutional Membership in AAN is open to Alumni Associations and entities of Higher Education significantly engaged in graduate of doctoral studies and post-graduate education, research, and scholarship. Institutional Membership will belong to the association, entity, or company and not the individual who represents the association.

Institutional Membership is 12 months (January 1 – December 31). Institutional Membership include a representatives of each entity having access to **AAN's Institutional Members Only** and posting the following:

- Research Topics in the Group section under the Predetermined Categories
- Virtual Positions in the Classified section under the Predetermined Headings
- Events in the Event section

Institutional Membership also includes submitting "Call for Papers" information (maximum 2 lines per posting) quarterly to be included on the home page of AAN's website in the **IN-Blog** section for a duration of one (1) month per posting.

Institutional Membership also includes sponsoring doctoral level (a) alumni, (b) employees, and (c) members (known as Sponsored Research Scholars) to enter into **AAN's Institutional Members Only** area to post and view (read only) designated areas and/or order items. Individual fees may apply for sponsored doctoral level parties to order publications, gadgets, and so forth in the Product section of **AAN's Institutional Members Only** area.

By invitation, only Institutional Members will be invited to participate in AAN's initiatives. Selection to participate will be based on criteria established by AAN officers. Institutional Membership does not include access to the Scholastic Research Institute (SRI). No Institutional Membership, representing parties, or any sponsoring parties have voting rights or property rights in any assets of the AAN unless otherwise indicated.

Any Institutional Membership that has been terminated by resignation, cessation of business, membership revocation, or other cause shall forfeit thereby all rights of membership in AAN without any refunds.

Institutional Membership is 12 months (January 1 – December 31) based on the fees below with no refund and may be renewed annually, preferably in October, for the upcoming year. No prorated fees will be accepted. Renewal fee will be \$1,500.00 USD for each entity regardless of size each succeeding year unless otherwise changed by AAN's officers.

If your institution is interested in applying for Institutional Membership, please complete **all** sections of this application and return with your payment to 105 Wilson Circle, Newnan, GA 30263 USA. You will receive confirmation within 30 days.

Brigette's Technology Consulting
Research Firm
Alumni Association Network
105 Wilson Circle
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770-251-6765

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Alumni Associations Membership – Institutional Membership in AAN is open to Alumni Associations of higher education significantly engaged in graduate of doctoral studies and post-graduate education, research, and scholarship. Institutional Membership will belong to the Association and not the individual who represents the association. Members will enjoy the benefit of having the opportunity for its doctoral alumni to take part in various initiatives of AAN and have access to the Institutional Member's only area.

Associations of Higher Learning Membership – Institutional Membership in AAN is open to Organizations of Higher Education significantly engaged in graduate and post-graduate education, research, and scholarship, such as universities, research institutions, and publishers. Institutional Membership will belong to the entity and not the individual who represents the entity. Members will enjoy the benefit of having the opportunity for its leadership (doctoral employees; DM., Ph.D., Ed.D.) to take part in various initiatives of AAN and have access to the Institutional Member's only area.

Network Associations Membership – Institutional membership in AAN is open to organizations that form joint ventures with AAN to implement initiatives. Institutional membership will belong to the company and not the individual who represents the company. Institutional Members will enjoy the benefit of having the opportunity for its company doctoral employees and members take part in various initiatives of AAN and have access to the Institutional Member's only area.

Organization Purchase Order No: _____

Date: _____

Firm Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Province: _____ Country: _____

Primary Contact to AAN: _____

Title: _____

Phone: _____ Fax: _____

Email: _____ Web Address: _____



Year Company Founded: _____

Status: ___Corporation ___Partnership ___Sole

Ownership/Proprietorship ___Limited Liability ___501(c) 3

How did you become aware of AAN? _____

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Code of Ethics:

Sponsor alumni, employees, or member who hold a doctorate's degree to participate in the AAN's **Institutional Membership Only** area

Adhere to AAN Membership Terms and Conditions posted on the website:

AAN Membership Criteria

Mark with an "X" for Agreement

- The Alumni Association:
 - O Is a full spectrum of support for doctoral-level graduates. _____
 - O Recognizes the unique mission, goals, structures and needs of AAN. _____
 - O Operates ethically and in compliance with all applicable laws and regulations _____
 - O Maintains complete and accurate records (property, paper, electronic, contracts and materials) for each client. _____
 - O Ensures the integrity and confidentiality of all relationship with its legal counsel and the protection of all privileged materials and information. _____
 - O Has in place a comprehensive insurance program that provides minimum coverage where such coverage is available in the state or country where my company is headquartered. This includes: _____
 - commercial general liability property
 - valuable papers
 - employee dishonesty
 - computer equipment and data
 - worker's compensation
 - errors and omissions

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I have read, understand, and agree to abide by the principles as stated in the AAN Code of Ethics and Professional Practices:

___ As a Representative of Scholastic Practitioner (Doctoral Level), I attest that the Alumni Association is in compliance with all of the above AAN Membership Criteria.

___As a Representative of an Association for Higher Learning (Doctoral Level), I attest that the Organization (___University or ___Research-Based) is in compliance with all of the above AAN Membership Criteria.

___As a Representative of the Networking Association (Full-Time Personnel), I attest that the Organization is in compliance with all of the above AAN Membership Criteria.

Company Name: _____ Date: _____

Representative Signature: _____

Fees for Initial Year:

Alumni Association Scope:

- Local
- State
- Regional
- National
- International

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ALUMNI ASSOCIATION - INSTITUTIONAL MEMBERSHIP ANNUAL FEE

TOTAL Institution Doctoral Alumni Members	UNITED STATES DUES	INTERNATIONAL-CANADA DUES (Payable in US Dollars)
Less than 99	2200.00	2000.00
100-499	2400.00	2200.00
500-999	2600.00	2400.00
1,000-1,499	2800.00	2600.00
1,500-1,999	3000.00	2800.00
2,000-2,999	3200.00	3000.00
3,000-3,999	3400.00	3200.00
4,000-4,999	3600.00	3400.00
5,000 and above	3800.00	3600.00

ASSOCIATIONS OF HIGHER LEARNING AND NETWORKING ASSOCIATION INSTITUTIONAL MEMBERSHIP ANNUAL FEE

TOTAL Institution Total Members or Employees	UNITED STATES DUES	INTERNATIONAL-CANADA DUES (Payable in US Dollars)
Less than 2,000	3000.00	2800.00
2,000 and above	4000.00	3800.00

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TOTAL PAYABLE IN U.S. DOLLARS TO: Dr. Brenda Nelson-Porter

Remit to the AAN Office

Membership dues are not deductible as charitable contributions for federal income tax purposes. Dues may be deducted as a business expense to the extent allowed by law.

Please note that only your company name, the dues dollar amount you are paying, and information necessary to process the application will be shared with the AAN Advisory Board, Officers, or Vice Presidents in the application approval process.

I attest that the Institution is in compliance with the AAN's Membership Criteria. I have read, understand, and agree to abide by the principles as stated in the AAN Code of Ethics and Professional Practices.

Name of Institution Representative:

Title:

Institution Legal Name:

Signature:

Date:

For Organizational Use Only:

Action Taken:

Representative:

Name: _____

Title: _____

Department: _____

Email: _____

Phone: _____

Time: _____

Signature: _____

Date: _____

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